

**CHARTER TOWNSHIP OF DELTA**  
Public Meeting Room B  
Delta Township Administration Building  
7710 West Saginaw Highway  
Lansing MI 48917

**TOWNSHIP BOARD COMMITTEE OF THE WHOLE MINUTES**  
**MONDAY, JANUARY 14, 2013**

**I. CALL TO ORDER –**

Supervisor Fletcher called the meeting to order at 6:00 p.m.

**II. ROLL CALL –**

Members Present: Supervisor Kenneth Fletcher, Treasurer Howard Pizzo, Clerk Mary Clark, and Trustees Jeff Hicks, Dennis Fedewa, Karen Mojica and R. Douglas Kosinski

Members Absent: None

Others Present: Manager Richard Watkins, Deputy Manager Jen Roberts, Community Development Director Mark Graham and DTFD Engineer Ken Barnes.

**III. SET/ADJUST AGENDA –**

Trustee Fedewa requested the Strategic Planning Retreat be added to the agenda.

TRUSTEE KOSINSKI MOVED THE AGENDA BE APPROVED WITH THE ADDITION OF ITEM #3, THE STRATEGIC PLANNING RETREAT. TRUSTEE HICKS SUPPORTED THE MOTION. MOTION PASSED 7-0.

**IV. PUBLIC COMMENT – None.**

**V. COMMUNICATONS – None.**

**VI. PRESENTATIONS – None.**

**VII. MANAGER'S REPORT –**

Manager Watkins sent a link last week to the Board regarding Liquid Web and the company's willingness to assist new companies with their web startup.

Trustee Fedewa inquired about corporate or business recognition in such circumstances. Manager Watkins indicated that the annual Community Awards Event was the only time businesses were acknowledged in recent years.

Trustee Kosinski indicated that he felt the activity by Liquid Web warranted a special recognition.

**VIII. DEPARTMENT REPORT – None.**

**IX. ITEMS OF DISCUSSION –**

**1. Upcoming Projects Discussion, Mark Graham**

Mr. Graham addressed the Board regarding the Pathway which will travel through the Delta Township District Library property. There will be a public meeting on the matter next week Wednesday. There are various route options which contain pros and cons of each. There a few neighbors that are raising concerns about the pathway being to close to their property lines and backyards. The alternate routes assist with some of these concerns.

A brief discussion is undertaken regarding lighting the pathway and the pros and cons of not illuminating the pathway. At this time, the Non-motorized Transportation Plan indicates that pathways will not be illuminated. Recommended use is from dawn to dusk consistent with the Delta Township Park hours.

Last Tuesday evening a meeting was held regarding the Huntington Acres utility project. About 80 people attended, many of which may have been couples. Approximately 160 notices that were sent. Issues presented were (1) the water main replacement; (2) sidewalks; and (3) optional curb and cutter installation. The water main replacement and sidewalks would be paid by the Township. The optional curb and gutter would become an assessment for the property owner and estimated to be about \$3,500. The funds could be paid in full or assessed over five years at 5%.

The citizens asked a lot of good questions. Petitions have been circulated to formulate the assessment districts.

The Webster Road project will create a major traffic diversion. A public meeting will be held in that regard. There are concerns regarding school being in session and the bridge over the Grand River. Project will take at least a month to complete.

**2. Appointment Policy & Process for Boards and Commissions**

Supervisor Fletcher reviewed the statutory requirements for appointments and recommended the current policy be revised to reflect the statutory requirements.

The significant change would be the elimination of the Selection Committee which is currently Mary Clark, Howard Pizzo and Supervisor Fletcher.

Clerk Clark clarified that as presented, the draft of the revised policy would require additional advertising soliciting applicants and the related expenses that would be incurred. Currently the ad is placed twice a year in the newspaper and notices are regularly placed in the *Delta Magazine*.

The Board concluded that additional newspaper advertising was not the best economical resolution to gaining additional applicants.

The Board undertook an extensive discussion regarding the pros and cons of a mandatory interview requirement.

A letter of acknowledgement needs to be sent to every applicant regardless of how the application is received.

The revised policy reflecting tonight's discussion will be before the Board for final vote at the next Regular Board Meeting.

### **3. Retreat – Strategic Planning**

Trustee Fedewa inquired about the retreat. The retreat is scheduled for February 9, 2013. Manager Watkins indicated that Lou Bender would be facilitating and Mr. Bender has an extensive background in government operations and relations.

## **X. ADJOURNMENT**

Supervisor Fletcher adjourned the meeting at 7:14 p.m.

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MARY R. CLARK, CLERK

KENNETH FLETCHER, SUPERVISOR